



national treasury

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National Treasury
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TRANVERSAL CONTRACTING

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Ref: RT3-2022

To: Participants and Suppliers

AMENDMENT 16

UPGRADE CERTIFICATES

TRANSVERSAL CONTRACT RT3-2022 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2026

Each transversal contract is a transversal contract with its own terms and conditions, and **it is not an extension** of a previously expired transversal contract.

If a Participant was participating on RT3-2018, it does not mean that on RT3-2022 the Office Automation Solutions gets upgraded. Therefore, no Participant should be requesting and expecting "upgrade certificates" as there are no upgrades on RT3 transversal contracts.

The process to procure or lease Office Automation Solutions is outlined on both the Contract Circular and its Annexure E Procurement Guide. This is the **ONLY PROCESS** that should be followed by Participants. Participants should not be creating processes of upgrades that do not exist on the transversal contract.

The analysis phase of the process is important for Suppliers to understand the printing or shedding needs for proposing optimal Office Automation Solution/s.

There also should **not be any Supplier** on RT3-2022 who issues such certificates as that is not the process of RT3-2022.

Regards,

**MS KWANELE MTEMBU
FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER
DATE: 22 DECEMBER 2022**